



OPEN ENROLLMENT

**NON RESIDENT TRANSFER APPLICATION**

Student lives outside Cave Creek  
Unified School District Boundaries  
File this application at the School office.

Student's name: \_\_\_\_\_

Last

First

M.I.

Current grade: \_\_\_\_\_ Birth date: \_\_\_\_\_ Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_ Message phone: \_\_\_\_\_

Parent's name \_\_\_\_\_

Last

First

M.I.

Home address \_\_\_\_\_

Street

City

Zip

Home school: \_\_\_\_\_ Home district: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

The above-named student is requesting attendance to:

\_\_\_\_\_ Black Mountain Elementary School (BMES)

\_\_\_\_\_ Desert Sun Academy (DSA)

\_\_\_\_\_ Desert Willow Elementary School (DWES)

\_\_\_\_\_ Horseshoe Trails Elementary School (HTES)

\_\_\_\_\_ Lone Mountain Elementary School (LMES)

\_\_\_\_\_ Sonoran Trails Middle School (STMS)

\_\_\_\_\_ Cactus Shadows High School (CSHS)

Is the student seeking enrollment (please check all that apply):

- A son/daughter of a CCUSD employee?
- Expelled or in the expulsion process from any school or school district?
- Currently receiving specialized services through an I.E.P. or in the process of a special education evaluation?

**Note:** The following conditions apply to the resident transfer program:

1. An enrollment application can be completed and submitted at any time.
2. Enrollment is subject to the capacity limit established for the school and/or its grade levels.
3. The parent or legal guardian will be notified in writing whether the application has been accepted, rejected, or placed on a waiting list within two (2) weeks of receipt of paperwork.
4. Transportation for the student is the responsibility of the parent or legal guardian. The parent or legal guardian must arrange safe transportation into the attendance area of the receiving school.
5. Providing false information on this or any enrollment form will result in the application being denied or admission being revoked based on program capacity.

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date

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**FOR SCHOOL USE ONLY \*\*\* DO NOT WRITE BELOW THIS LINE**

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Date application received: \_\_\_\_\_

- Accepted
- Placed on the waiting list for \_\_\_\_\_ grade/program
- Rejected

Reason for rejection: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_