



SEI/EL

ELL IDENTIFICATION PROCEDURES

Any time a new student registers and the parent/guardian indicates the student speaks or has spoken a language other than English in his/her home as evidenced through the *Primary Home Language Other than English* [PHLOTE] form, the student will be flagged. The site Registrar or Records Clerk will contact the Administrative Assistant at the CCUSD District Office to arrange for AZELLA administration by the SEI District Coordinator (Director of Academic Services) who has been specially trained to administer the Arizona English Language Learner Assessment [AZELLA].

INITIAL LANGUAGE ASSESSMENT/PROCEDURE AND TIMELINE

Once the student has been identified with a *Primary Home Language Other than English*, assessment will take place within the first 30 days of school or two weeks from enrollment during the school year. Student results on the AZELLA from the Pearson scoring center are received back according to the PEARSON timeline. The Administrative Assistant provides both the Records Secretary and the site SEI Coordinator as well as the teacher of record with the results. The parents will also receive a copy of the results.

PROGRAM PLACEMENT PROCEDURE

CCUSD provides excellent EL services to our students through one of two models. Students receive support and services either through a pull-out model or in a dual-language program. Students served in the SEI pull-out model experience one class period with a SEI-endorsed instructor providing instruction to build English language skills in reading, writing, listening, and speaking. Students in the 50-50 dual language immersion program receive

sheltered English instruction for half of the instructional day while learning in a partner language (typically the home language) for the other half of the instructional day. Teachers in both languages have been trained in language acquisition strategies to help build biliterate students who can communicate in two languages. Site ELL Coordinators meet monthly with the Director of Academic Services to continue learning strategies and practices to increase language proficiency of all language students.

REASSESSMENT/RECLASSIFICATION

ELL students are re-tested at the end of the year with the AZELLA to determine their progress in acquiring the English language. There are five levels of proficiency determined by the AZELLA assessment test:

1. Pre-Emergent
2. Emergent
3. Basic
4. Intermediate
5. Proficient

FEP RECLASSIFICATION AND MONITORING PROCEDURES

If the student reaches the proficient level in the English language, the student will be reclassified as Fluent English Proficient [FEP]. ELL Coordinators at each site will monitor the FEP students' grades and standardized testing results for two years to ensure appropriate progress.